



# NamUs 2.0 User Guide:

## Advanced Searching

## Advanced Searching of NamUs

All registered users can perform advanced searches of the NamUs system; however, unless the user is a registered, vetted professional user (e.g., Law Enforcement, Medical Examiner, or Coroner), searches will be limited to publicly-viewable fields in NamUs case files.

Advanced searches allow users to create queries to search missing, unidentified, or unclaimed person cases matching customized criteria. Every field in the NamUs database can be searched, according to the user's view permissions in the system, using checkboxes, pre-populated pick-lists, and keyword searches. Keyword searching can be further refined using Boolean operators such as "and", "or", and "not".

## Performing an Advanced Search

To begin an advanced search of the NamUs database, from your dashboard, click on the search icon next to the case type you wish to search:



After clicking the search icon, an Advanced Search screen will open, allowing users to enter criteria in one or more search fields:

A screenshot of the 'Missing Persons Search' form. The form is divided into several sections. On the left, there is a sidebar with a list of categories: 'CASE INFORMATION' (Case Numbers, Demographics, Circumstances, Physical Description, Clothing and Accessories), 'ADDITIONAL CASE INFO' (Transportation, Images & Documents, Contacts), and 'Contacts'. Two orange arrows point from the text above to the 'Demographics' and 'Circumstances' sections. The 'Case Numbers' section has fields for 'NamUs #' (containing 'MP123, MP-123, 123') and 'NCMEC Number (\* for all)'. The 'Demographics' section includes 'Identification' (First Name: 'Jane', Middle Name, Last Name, Nickname/Alias), 'Age' (dropdown menu set to 'None'), and 'Description' (Sex: Male, Female, Unknown or not provided; Race / Ethnicity: White / Caucasian, Black / African American, Hispanic / Latino, Asian, Hawaiian / Pacific Islander, American Indian / Alaska Native, Other; Height: 5 ft 10 in, Weight: 150 lbs). The 'Circumstances' section has a dropdown for 'NamUs Case Created' (set to 'Between') and date pickers for Month, Day, and Year. On the right, a sidebar shows '31 Possible Results' for 'Demographics' with filters for 'First Name: Jane' and 'Race / Ethnicity: White / Caucasian'. At the bottom right, there are 'Reset' and 'Search' buttons.

Note that with the addition of criteria to the search, the “Possible Results” box in the upper right will dynamically change to show the number of results that will be returned if the search is executed by clicking the “Search” button at the bottom of the screen.

### Missing Persons Search

**CASE INFORMATION**  
Case Numbers  
Demographics  
Circumstances  
Physical Description  
Clothing and Accessories  
**ADDITIONAL CASE INFO**  
Transportation  
Images & Documents  
Contacts

**Case Numbers**  
NamUs #  
MP123, MP-123, 123  
NCMEC Number (\* for all)

**Demographics**  
**Identification**  
First Name  
Jane  
Middle Name  
Last Name  
Nickname/Alias  
Age (Select Age Type, in Years)  
None  
**Description**  
Sex  
☐ Male ☐ Female ☐ Unknown or not provided  
Race / Ethnicity  
☒ White / Caucasian ☐ Black / African American ☐ Hispanic / Latino  
☐ Asian ☐ Hawaiian / Pacific Islander ☐ Uncertain or not provided  
☐ American Indian / Alaska Native ☐ Other  
Height (Feet/Inches)  
ft in - ft in  
Weight (lbs)  
lbs - lbs  
**Circumstances**  
NamUs Case Created  
Between  
Month Day Year - Month Day Year  
Reset Search

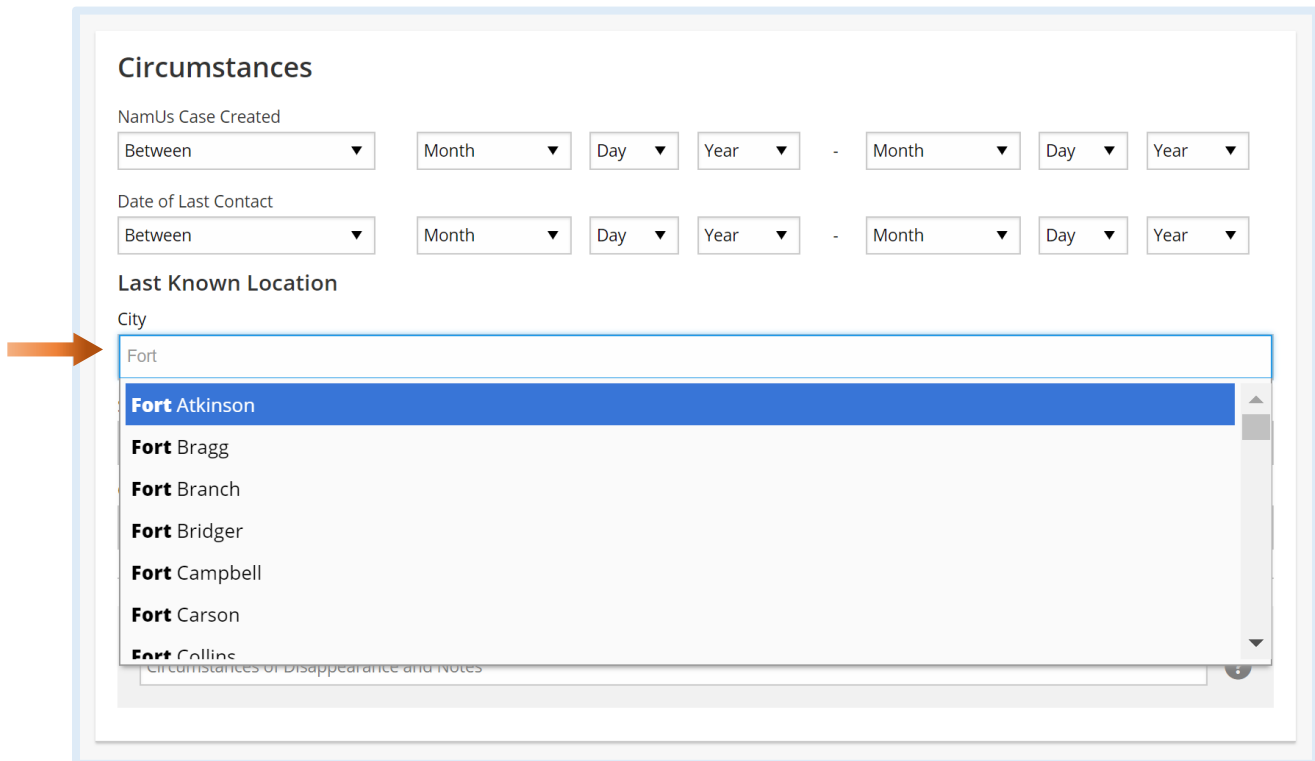
**31**  
Possible Results  
First Name  
Jane  
Race / Ethnicity  
White / Caucasian

## Enhanced Search Capabilities New to NamUs 2.0

NamUs 2.0 allows users to select multiple checkboxes to expand searches when descriptors such as eye color, hair color, race/ethnicity, etc. are uncertain, or users want to expand their search to include additional possibilities.

**Description**  
Sex  
☐ Male ☐ Female ☐ Unknown or not provided  
Race / Ethnicity  
☐ White / Caucasian ☐ Black / African American ☒ Hispanic / Latino  
☐ Asian ☐ Hawaiian / Pacific Islander ☒ Uncertain or not provided  
☒ American Indian / Alaska Native ☐ Other

Certain “type ahead” fields allow the user to begin typing criteria which will prompt the creation of a pick-list that is populated with data that is currently available in published NamUs case files.



### Circumstances

NamUs Case Created

Between [Month] [Day] [Year] - [Month] [Day] [Year]

Date of Last Contact

Between [Month] [Day] [Year] - [Month] [Day] [Year]

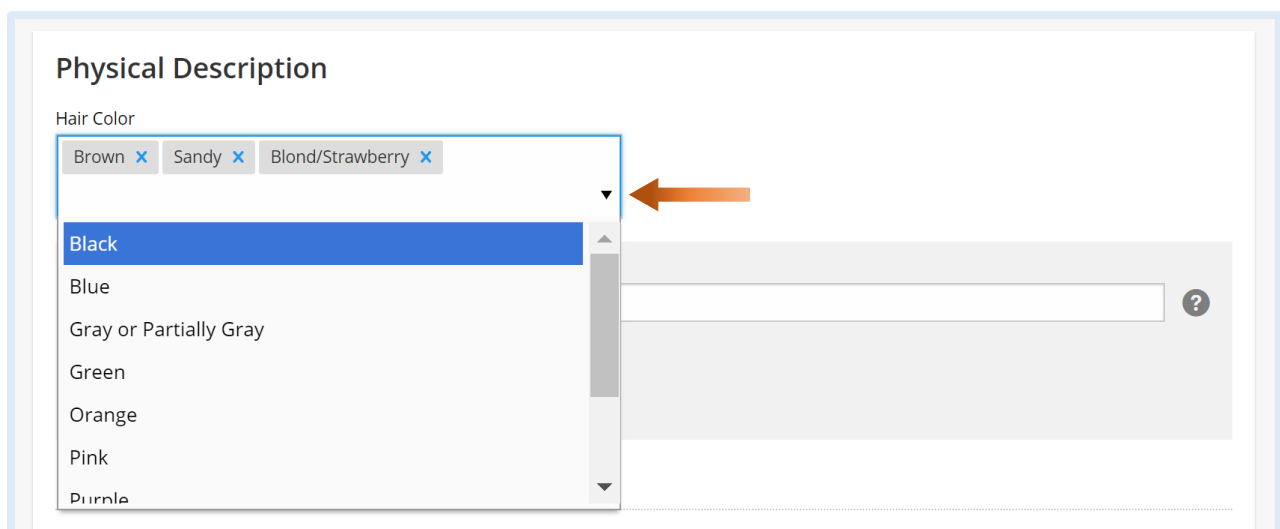
#### Last Known Location

City

Fort

- Fort Atkinson
- Fort Bragg
- Fort Branch
- Fort Bridger
- Fort Campbell
- Fort Carson
- Fort Collins

Other search fields allow users to select multiple options from a pre-populated list of standard demographic descriptors, such as hair color and eye color. Simply click the down arrow to view the pick-list options, select an option, then repeat to add additional criteria to your search.



### Physical Description

Hair Color

Brown x Sandy x Blond/Strawberry x

Black

Blue

Gray or Partially Gray

Green

Orange

Pink

Purple

Boolean operators allow users to create powerful, complex searches. By using the “and” operator, searches can be run to locate cases that contain one or more keywords in any order within a section of the case file. For example, the search shown below would return cases with the terms “**black** nylon **jacket**”, “**jacket** with **black** stripes”, “orange **jacket** and **black** pants”, etc.

### Clothing and Accessories

Clothing and Accessories Description

black and jacket

?

Searching For

black and jacket

[Limit to Selected Fields](#)

[+ Add Keyword Search Item](#)

By enclosing search term in quotation marks, users can limit searches to an exact phrase or string of words. For example, the search shown below would return cases with descriptors such as “tattoo of **blue rose** on left shoulder” or “**blue rose** tattooed on right ankle”.

### Distinctive Physical Features

Distinctive Physical Features

"blue rose"

?

Searching For

"blue rose"

[Limit to Selected Fields](#)

[+ Add Keyword Search Item](#)

To group terms for even more sophisticated searches, enclose each group of terms in parentheses, as shown below. Note the green “Searching For” prompt below the search box will provide a recap to assist in visualizing your search and expected results.

### Clothing and Accessories

Clothing and Accessories Description

(hoodie or hooded) and "Nike sneakers"

?

Searching For

hoodie or hooded and "Nike sneakers"

[Limit to Selected Fields](#)

[+ Add Keyword Search Item](#)

## Displaying Search Results

Upon running a search, results will be displayed in list view, with the number of search results recapped at the top of the list.

### 103 Unidentified Persons Cases Found [Revise Search](#)

Race / Ethnicity: American Indian / Alas... X

Results 25 Page 1 / 5

Case	ME/C Case	Date Found	Age From	Age To	City	County	State	Sex	Race / Ethnicity	Date Modified
UP53997	18-511	10/07/2018	--	--	Gray Mountain	Coconino	Arizona	Male	Multiple	12/18/2018
UP17273	17-2835	11/22/2017	50 Years	99 Years	near Peridot	Graham	Arizona	Male	American Indian / Al...	05/10/2018
UP17451	2017-01364	09/08/2017	50 Years	50 Years	Anchorage	Anchorage	Alaska	Male	Multiple	05/21/2018
UP16924	2017-00684	07/25/2017	25 Years	45 Years	Lehigh Acres	Lee	Florida	Male	Multiple	11/15/2018
UP53451	17-01382	06/09/2017	20 Years	40 Years	Chula Vista	San Diego	California	Male	Multiple	11/16/2018
UP50803	17-02127	03/17/2017	--	--	Aptos	Santa Cruz	California	Female	Multiple	07/17/2018
UP53849	16-00672	03/14/2016	20 Years	40 Years	Jamul	San Diego	California	Male	Multiple	12/12/2018
UP13794	2014-00142	10/17/2014	35 Years	65 Years	Sarita	Kenedy	Texas	Male	Multiple	08/14/2018
UP12363	1400908	01/18/2014	60 Years	85 Years	FORT WORTH	Tarrant	Texas	Male	Multiple	11/14/2018
UP12158	2014-00205	01/07/2014	16 Years	16 Years	Los Angeles	Los Angeles	California	Male	Multiple	06/16/2014
UP12180	13-7805	11/28/2013	40 Years	54 Years	Charles Town	Jefferson	West Virginia	Male	Multiple	06/26/2018

By clicking the “Gallery” icon in the top right of the screen, search results can be viewed in gallery view, which includes thumbnail images when available.

### 103 Unidentified Persons Cases Found [Revise Search](#)

Race / Ethnicity: American Indian / Alas... X

Sort by County ASCENDING DESCENDING

Results 25 Page 1 / 5



Unidentified Person / NamUs #UP17451

**Male, Multiple**

Date Found  
September 08, 2017

Location Found  
Anchorage, AK

Estimated Age Range  
50 Years

Date Modified  
May 21, 2018



Unidentified Person / NamUs #UP13399

**Male, American Indian / Alaska Native**

Date Found  
May 28, 2004

Location Found  
Anchorage, AK

Estimated Age Range  
25 Years

Date Modified  
September 06, 2016



Unidentified Person / NamUs #UP10179

**Male, American Indian / Alaska Native**

Date Found  
May 24, 1988

Location Found  
McNary, AZ

Estimated Age Range  
35-45 Years

Date Modified  
September 17, 2018



Unidentified Person / NamUs #UP13247

**Male, American Indian / Alaska Native**

Date Found  
November 29, 2002

Location Found  
Fort Hall, ID

Estimated Age Range  
--

Date Modified  
May 29, 2015



Unidentified Person / NamUs #UP12999

**Male, American Indian / Alaska Native**

Date Found  
August 28, 1982

Location Found  
--, CA

Estimated Age Range  
25-40 Years

Date Modified  
December 12, 2014



Unidentified Person / NamUs #UP52487

**Female, American Indian / Alaska Native**

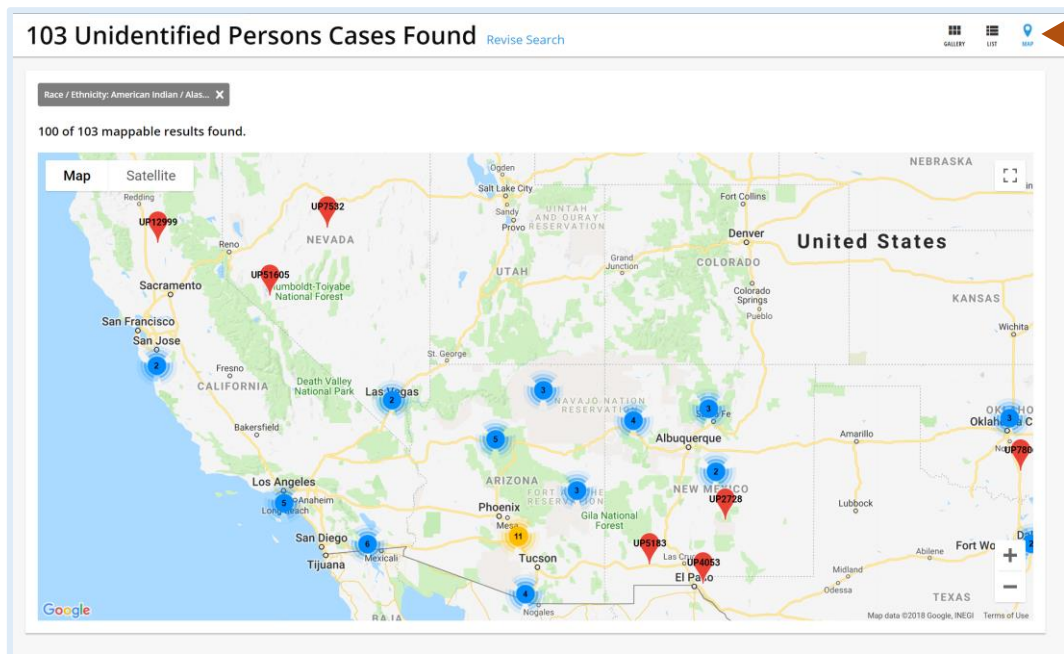
Date Found  
September 17, 1999

Location Found  
Wildwood Crest, NJ

Estimated Age Range  
25-40 Years

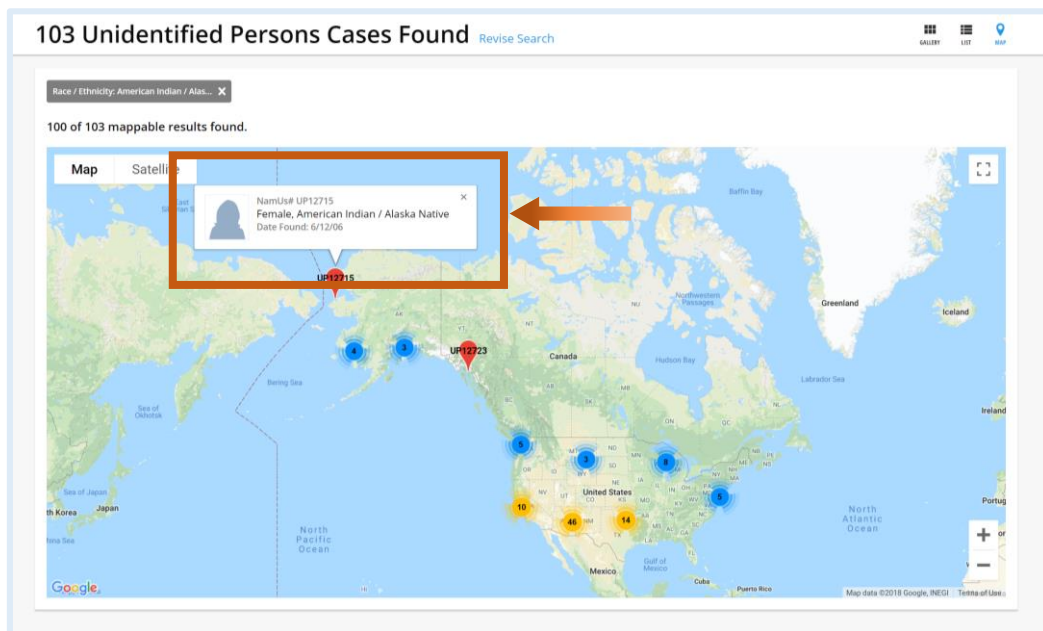
Date Modified  
October 13, 2018

By clicking the “Map” icon in the top right of the screen, search results can be viewed in an interactive Google map which allows users to pan and zoom to adjust their view. Users can click individual case links within the map to view the case file in NamUs.



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Users can also hover over individual case numbers on the map to see a snapshot of details for each case. Clicking on the case number in this pop-up will take the user to the full NamUs case file.



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## Revising Advanced Searches

After running any search, users can click “Revise Search” to adjust their search criteria. This link takes users back to the advanced search page with all of their previous criteria still pre-populated so they can add, remove, or adjust any search parameters.

103 Unidentified Persons Cases Found

Revise Search

GALLERY

LIST

MAP

Unidentified Persons Search

CASE INFORMATION

Case Numbers

Demographics

Circumstances

Physical Description

Clothing and Accessories

ADDITIONAL CASE INFO

Images & Documents

Contacts

Case Numbers

NamUs #  
UP123, UP-123, 123

NCEC Number (\* for all)

ME/C Case Number

Demographics

Sex

☐ Male ☐ Female ☐ Unsure

Race / Ethnicity

☐ White / Caucasian

☐ Hispanic / Latino

☐ Hawaiian / Pacific Islander

☒ American Indian / Alaska Native

Estimated Age Group

☐ Cannot Determine

☐ Infant

☐ Adolescent

☐ Adult

☐ Adult - Pre 30

☐ Adult - Pre 50

☐ Adult - Pre 70

☐ Adult - Pre 90

Estimated Age Range (Years)

Between  -

Height (Feet/Inches)

ft  in  - ft  in

☐ Cannot estimate height

Weight (lbs)

lbs  - lbs

☐ Cannot estimate weight

Black / African American

☐ Asian

☐ Uncertain or not provided

☐ Other

☐ Fetus

☐ PreAdolescent

☐ Late Teen/Young Adult

☐ Adult - Pre 20

☐ Adult - Pre 40

☐ Adult - Pre 60

☐ Adult - Pre 80

Estimated Year of Death

-

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Possible Results

Demographics

X

Race / Ethnicity

X

American Indian / Alaska Native

Reset

Search